

# Duke Energy Convention Center

## Cincinnati Fire Department Fire Prevention & Regulations Form -Display of Gasoline or Motorized Vehicles & Equipment-

### ITEMS THAT REQUIRE FIRE SPECIALIST APPROVAL:

(This form may not be required for individual booths if a significant volume of display vehicles are anticipated.)

*All materials used throughout the exhibition for scenery or decoration shall be treated with an approved flame retardant product. Materials must have a certificate or receipt proving the material has been treated.*

1. To use or store flammable liquids, compressed gasses or hazardous products
2. To display and/or operate any heat production, open flame, candles, lamps, lanterns, torches etc.
3. To operate any electrical, mechanical or chemical device which may be deemed hazardous by the Fire Official
4. Any auto, truck, boat, motorcycle, or other fuel propelled or powered equipment.

Fire specialist must be scheduled by DECC  
Event Manager to approve the stipulations below

**VEHICLE INSPECTION PROTOCOL:**

- Maximum amount of fuel permitted to remain in tank is 1/4 (gasoline or diesel)
- Natural Gas Fuel Meter Required for gas leak protection
- Gas caps must be locked or sealed
- Batteries must be disconnected after vehicle is moved into display location
- Drip pans or protective covers must be placed under vehicle
- Carpet squares are required to be placed under tires on carpeted areas
- Vehicles must be clean and dry upon arrival
- Fueling or defueling of vehicles shall not take place in the building
- Approval sticker must be affixed on vehicle by the Fire Department

*\*\*Duke Energy Convention Center Event Manager will establish and coordinate inspection dates and times with Fire Division and/or show management. This form may not be required for individual booths if a significant volume of display vehicles are anticipated. Show Management may have scheduled bulk vehicle inspections.*

Application for use or display of:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
List person who will be in charge of display and/or demonstration for your company:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Quantity	Type & Description-Vehicle/Equipment (including the type and amount of fuel, chemical, etc. and number of units)

Name of Event: **NPTC 2022** Date of Event: **April 10-12, 2022** Booth No. \_\_\_\_\_

Company Name: \_\_\_\_\_ Phone No. \_\_\_\_\_

Company Address: \_\_\_\_\_

Ordered By: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\* Approval is valid for the duration of the show or activity and is contingent on safe operation and display \*\*

**ACTION:** Email completed form to [decc-exhibitorservices@spectrapp.com](mailto:decc-exhibitorservices@spectrapp.com) and [gmundell@nptc.org](mailto:gmundell@nptc.org)