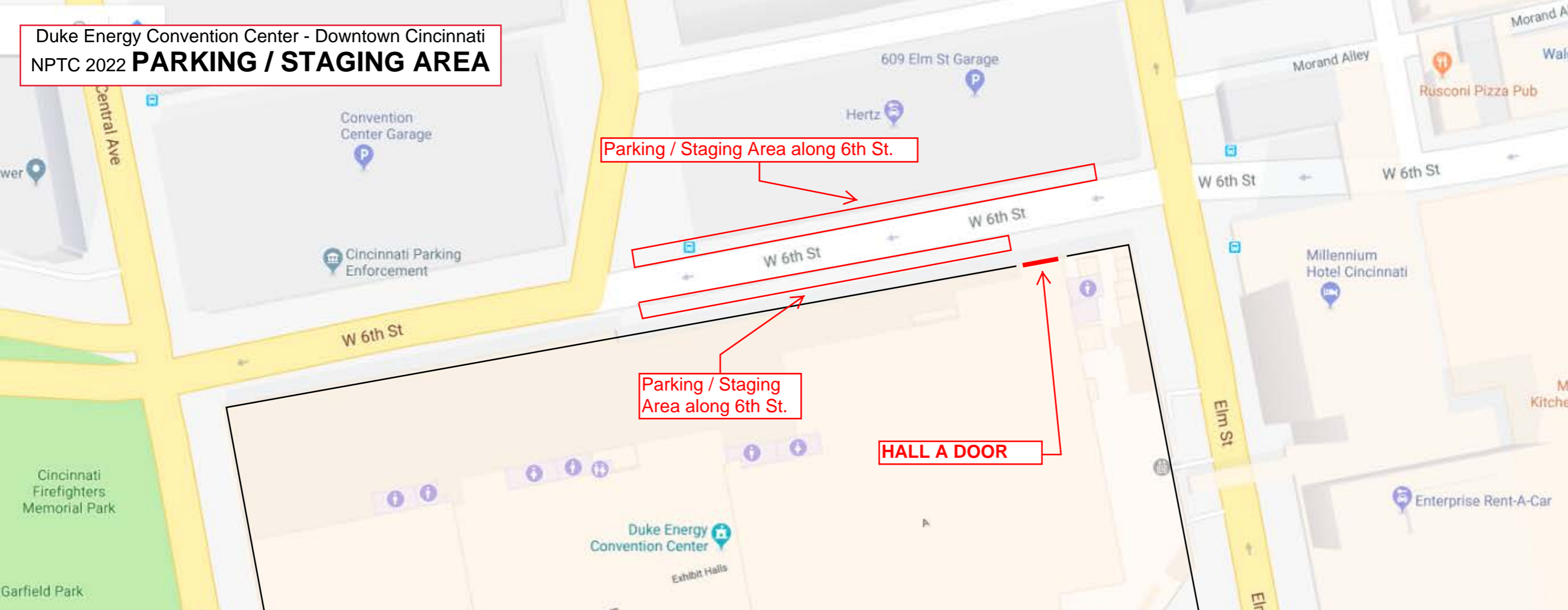


Duke Energy Convention Center - Downtown Cincinnati
NPTC 2022 **PARKING / STAGING AREA**



INSTRUCTIONS FOR YOUR DRIVER

When your driver arrives at the Duke Energy Convention Center, 525 Elm Street, Cincinnati, Ohio, on **Friday, April 8, 2022, by 12:30pm**, there will be parking available to stage your vehicle(s) all along West Sixth (6th) Street, alongside of the Convention Center, outside Loading Dock Door A. Parking meters will be covered/bagged on both sides of the street for this purpose. Your driver can wait with their vehicle until the inspection sticker is applied from the Cincinnati Fire Department inspector, and is then directed to enter the Hall A loading dock by Freeman staff or show management.

Following inspection by the fire department at 12:30pm on Friday, April 8, 2022, your driver will be directed to immediately drive the truck himself into the hall and all the way to your booth space where he/she can position the unit in its final spot – if ordering carpet from Freeman, it will be in place prior to inspection time. If you are bringing your own carpet, you will want to have it installed prior to the inspection time; access to the hall for this purpose can be granted on Friday morning (please make request for early hall access to gmondell@nptc.org). Freeman personnel and show staff will provide instructions to your driver onsite that day/time and guide him into and through the hall to your space. You may someone from your staff be present (other than the driver) to ensure the truck is positioned properly in your booth at that time.

TRUCK/VEHICLE MOVE-OUT ► MONDAY EVENING

All vehicles on display will be directed by Freeman staff for move-out. Please have your drivers on-hand and present in the hall by **5:30pm on Monday, April 11, 2022**, at your booth. Once the majority of the aisle carpet is pulled from the floor, the loading doors will be opened and vehicles will be lead off the floor. Most vehicles are out of the hall by 7:00pm.